

P82079-1

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Type of Project: Modify Existing Approved PAR

PAR Request Date: 11-Oct-2017

PAR Approval Date: 06-Dec-2017

PAR Expiration Date: 31-Dec-2019

Status: Modification to a Previously Approved PAR

Root PAR: P82079-1 **Approved on:** 11-Jun-2015

1.1 Project Number: P82079-1

1.2 Type of Document: Standard

1.3 Life Cycle: Full Use

2.1 Title: Preparation of Information for Use (Instructions for Use) of Products - Part 1: Principles and General Requirements

Changes in title: ~~Information Preparation technology of Information for Use (Instructions for Use) of Products -- Part 1: General Principles Requirements and Processes~~ **General Requirements**

3.1 Working Group: Life Cycle Documentation (Information Items) (C/S2ESC/15289_WG)

Contact Information for Working Group Chair

Name: Annette Reilly

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Contact Information for Working Group Vice-Chair

None

3.2 Sponsoring Society and Committee: IEEE Computer Society/Software & Systems Engineering Standards Committee (C/S2ESC)

Contact Information for Sponsor Chair

Name: Paul Croll

Email Address: pcroll@computer.org

Phone: 540-644-6224

Contact Information for Standards Representative

None

4.1 Type of Ballot: Individual

4.2 Expected Date of submission of draft to the IEEE-SA for Initial Sponsor Ballot: 05/2017

4.3 Projected Completion Date for Submittal to RevCom

Note: Usual minimum time between initial sponsor ballot and submission to Revcom is 6 months.: 05/2019

5.1 Approximate number of people expected to be actively involved in the development of this project: 10

5.2 Scope: This part of ISO/IEC 82079 provides principles and general requirements for the creation and provision of information for use of products, available electronically or printed, which are

* necessary for the safe use,

* helpful for the efficient and effective use, or

* needed to fulfil market and regulatory requirements.

Information for use of products includes instructions for use, service manuals, installation guides, operation and maintenance instructions, and assembly instructions for systems and software.

The term "product" includes systems, software, and services. It includes both products intended for consumer use and for industrial use; financial, social, or customer services; and complex system-of-systems such as power plants, refineries, and factories.

This International Standard may be helpful for developing the following types of documentation, although it does not cover all aspects of them: computer-based training (CBT) packages and specialized course materials intended primarily for use in formal training programs

This International Standard neither encourages nor discourages the use of either printed or electronic tools or methodologies.

5.3 Is the completion of this standard dependent upon the completion of another standard: No

5.4 Purpose: This document will not include a purpose clause.

5.5 Need for the Project: Instructions for use are necessary for the safe use of products and helpful for their efficient and effective use. They are also used for other purposes, such as evaluation of the product or service before it is acquired.

5.6 Stakeholders for the Standard: Managers at all levels; assessors responsible for product compliance: content owners, designers, and developers: technical writers, editors, translators; product users.
Those involved in the conceptualization, creation, translation, integration, use, and acquisition or supply of product information.

Intellectual Property

6.1.a. Is the Sponsor aware of any copyright permissions needed for this project?: No

6.1.b. Is the Sponsor aware of possible registration activity related to this project?: No

7.1 Are there other standards or projects with a similar scope?: No

7.2 Joint Development

Is it the intent to develop this document jointly with another organization?: Yes

Organization: International Electrotechnical Commission (IEC)

Technical Committee Name: Maintenance of 82079

Technical Committee Number: JWG 16

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8.1 Additional Explanatory Notes: 7.1 This project applies to instructions for a variety of systems.

ISO/IEC/IEEE 26514:2008 Systems and software engineering--Requirements for designers and developers of user documentation, also covers the content, structure, and format of instructions, but is limited to software user documentation.

This project

is a joint development under the IEEE dual logo agreement with the IEC for the revision of IEC 82079-1 (2012).

2.1 Project title: The joint working group has determined that revised wording would better express the content of the standard.